



## DETAIL OPPORTUNITY

### U.S. DEPARTMENT OF TRANSPORTATION FEDERAL RAILROAD ADMINISTRATION (FRA)

The RRS 1.1 Office of Railroad Safety is soliciting applicants for a 6-month detail assignment for eligible candidates to perform a Management Analyst. The detail is open to DOT employees with the applicable skills, and experience. If you're interested in the position listed below, please send a copy of your resume and your most recent performance appraisal to

Email: [don.parker@dot.gov](mailto:don.parker@dot.gov)

**Please include your *first and last name with Management Analyst – Acquisition* in the subject line of the email. Failure to comply may result in not being considered for the position.**

**Please e-mail your complete application no later than 4:45 PM EST by Tuesday, May 6, 2025.**

Please contact [Angela.Duncan@dot.gov](mailto:Angela.Duncan@dot.gov) if you have any questions regarding the opportunity.

**The ideal candidate** will have excellent communication skills, the ability to comfortably address large groups, and the ability to lead monthly accountability meetings. The incumbent should also have experience managing the logistics of acquisition planning.

#### **Duties:**

- Serve as the BOSD Acquisition Liaison.
- Develop, review, recommend, and administer policies and programs related to acquisition.
- Assist with the implementation of an acquisition process for the Office of Railroad Safety.
- Coordinate with BOSD Finance team and RCFO on budgetary matters.
- Performs other related duties as assigned.

**Qualifications:** Candidates must currently be a GS-11, GS-12, or GS-13, and must have experience in acquisition planning and execution. Candidates should also have at least two (2) years of experience planning and executing work related events.

**Interviews may be conducted.**