



DETAIL OPPORTUNITY

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL RAILROAD ADMINISTRATION (FRA)

The Business Operations & Strategy Division (RRS-1.1), Office of Railroad Safety is soliciting applicants for a 120-day temporary promotion assignment for eligible candidates to perform as a Program Analyst. The temporary promotion is open to FRA employees with the applicable skills, and experience. If you're interested in the position listed below, please send a copy of your resume and your most recent performance appraisal per the following instructions:

Email: don.parker@dot.gov

Please include your *first and last name with RRS/BOSD Program Analyst* in the subject line of the email. Failure to comply may result in not being considered for the position.

Please e-mail your complete application no later than 4:45 PM EST by **Wednesday, March 4, 2026**.

Please contact Angela.Duncan@dot.gov if you have any questions regarding the opportunity.

The **ideal candidate** is highly motivated and has experience in organizational development. Experience may be substituted with education or certification in the areas of Business Administration, Business Management, Business Analytics, Project Management, Operations Management, or equivalent.

Duties:

- In coordination with the Executive Staff Director, Business Operations and Strategy Division and applicable stakeholders:
 - Develop comprehensive change management strategies and plans for the Office of Railroad Safety.
 - Finalize the design and publication of the RRS Employee Listening Strategy.
 - Finalize and launch the RRS Leadership Development Program.
 - Identify and analyze skill gaps within the Office of Railroad Safety.
 - Communicate and present strategic recommendations to senior leadership and stakeholders.

To qualify for the Grade 13, you must have at least one year of experience equal or equivalent to the GS-12, it must include:

- Experience in applying analytical and evaluative methods to monitor and oversee a human capital programs and/or financial management programs.
- Experience reviewing, analyzing, interpreting, and evaluating guidance documents related to the business operations of a program office; to assist management in identifying needs/problems, and recommend corrective action.
- Experience effectively communicating complex information to different audiences across all levels of the organization, including senior-level executives.

Candidates must currently be a GS-12 to receive consideration for Temporary Promotion. To receive a Temporary Promotion, candidates must meet qualifications, time-in grade requirements, and eligibility requirements. Candidates that are currently GS-13 will be considered for a non-paid detail opportunity.

Interviews may be conducted