



DETAIL OPPORTUNITY

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL RAILROAD ADMINISTRATION (FRA)

The Office of Program Management and Office of Railroad Safety (RRS) is soliciting applicants for a detail **OR** a 120-day temporary promotion assignment for eligible candidates to perform as a **Railroad Safety Apprenticeship Program Manager, GS-0301-14**. The detail/temporary promotion assignment is open to **FRA employees** with the applicable skills, experience, and qualifications. If you're interested in the position listed below, please send a copy of your resume and your most recent performance appraisal per the following instructions:

Email: don.parker@dot.gov

Please include your first and last name with Railroad Safety Apprenticeship Program Manager, GS-0301-14 in the subject line of the e-mail. Failure to comply may result in not being considered for the position.

Please e-mail your application no later than 4:45 pm EST by August 17, 2026.

Please contact Monique Stewart (Monique.stewart@dot.gov) or Hakim Davis ([hakim.davis@dot](mailto:hakim.davis@dot.gov)) if you have questions regarding the opportunity.

The IDEAL CANDIDATE for this position will have demonstrated expertise in program and project management skills, and the ability to manage multiple priorities and deliver measurable results specifically within apprenticeships or training programs. This individual must possess a strong ability to lead cross-functional teams and manage complex projects, ensuring alignment with Department of Labor (DOL) and FRA requirements for apprenticeship programs. Key responsibilities include developing strategic plans, problem solving, managing life-cycle activities, leading organizational change, implementing continuous improvement initiatives and creating performance standards to ensure program success. The ideal candidate will be highly skilled in fostering collaboration with executive leadership, labor organizations, educational institutions, and external stakeholders, as well as leading complex workforce development, apprenticeship, training, or organizational development programs, providing oversight, and implementing continuous improvements to achieve both programmatic and organizational goals. Knowledge of Apprenticeship programs, competency-based training, adult learning principles, or workforce development is highly desirable.

Duties:

The Railroad Safety Apprenticeship Program Manager (PM):

- Serves as the PM for an FRA-wide initiative. Serving as the project lead for the analysis and recommendation for setting the direction of FRA's Inspector Apprenticeship Program (IAP). Acts as a cross-discipline liaison for efforts pertaining to the development of Apprentice Inspectors. Leads the planning,

implementation, management, and continuous improvement of the FRA Railroad Safety Apprenticeship Program.

- Develop strategic plans, program policies, performance metrics, and evaluation methods to ensure program effectiveness and long-term sustainability. Serves as the principal advisor to FRA leadership on apprenticeship program development, workforce planning, and training initiatives. Builds and maintains collaborative partnerships with Department of Labor officials, labor organizations, industry stakeholders, educational institutions, and internal FRA organizations.
- As the subject matter expert (SME), formulates long-range plans for the organization and for the Apprentice program with input from FRA leadership and applicable discipline SMEs. Advises leadership concerning ongoing program development and policies associated with the IAP.
- Analyzes, designs, develops, implements, evaluates, and manages IAP training program and operating procedures using a variety of planning methods, practices, standards, and procedures for the successful delivery of instructor led courses, online courses, webinars, job aids, coaching, mentoring, simulations, and other learning interventions for FRA inspectors.
- Oversees curriculum development, mentor and instructor programs, on-the-job training, competency assessments, and apprenticeship standards to ensure compliance with Department of Labor and FRA requirements. Analyzes program performance data, identifies risks and opportunities for improvement, and implements innovative solutions that support organizational goals and workforce readiness.

Qualifications: Candidates must currently be a GS-13 with at least 52 weeks of experience or current GS-14. Candidate must have at least 52 weeks of experience in the following:

- Experience advising leadership concerning ongoing program development and policies associated with managing a program.
- Experience developing recommendations of operating plans, budget, and contracting manpower requirements in support of managing a program.
- Experience developing annual and long-range plans that anticipate change requirements based on evaluation of input received from agency management.

Interviews may be conducted for this detail/ temporary promotion opportunity.